

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
June 8, 2022**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:00 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Sister Carol Adams
Kendra Fletcher
Joan Hoolahan

Laquendala Bentley (6:05 PM)
Yuenge Groce (Absent)
Daffonie Moore

Christopher Colon
Heidi Holden (6:12 PM)
Nilda Wilkins

District Representatives:

LAC: Jenni Eber (Absent)
Quinton: William McDonald (Absent)
Mannington: Dee DiTeodoro

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School (Absent)
Dr. Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Curriculum, Instruction and Grants	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting

since we do not discuss these items in public.

PRESENTATION

- There were no presentations.

Students of the month for May 2022:

Salem Middle School	Mason Flick-Cruz Cattleya Pritchett	Gym/Health Gym/Health	Ms. Ross Ms. Ross
John Fenwick Academy	Jesse X. Spence J'vion Sackes	2 nd Grade 2 nd Grade	Mr. Yoast Ms. Boyce
Salem High School	Isabella Dennis Trinity Ransome	Grade 11 Grade 9	Ms. Hibbard Ms. Landolfi

BOARD COMMITTEE REPORTS

Curriculum

- NJDOE training for School Safety Personnel.
- ARC Report making steady progress

Finance

- Nothing to report

Personnel

- The committee supports the candidates here

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Salem High School (SHS) Commentary/Events/Activities

- Our Girls and Boys track teams won the Salem County Championship and on June 4th, the Boys team won the sectionals!
- The annual 4A breakfast was held on May 27th. Students recognized were Madeline Grusemeyer, Kaitlin May, Erin Pankok, Emilee Sayers, Blake Viggiano
- Our ACT prep classes with The Princeton Review are currently underway and are very well attended.
- Salem High School's 147th commencement ceremony will be held Monday, June 13th at 6PM. 104 pupils are slated to graduate.
- Baccalaureate will be held on Sunday, June 12th. This spiritual ceremony was held in our auditorium. A very special thank you to the Salem Ave. Ministerium for again arranging to host such a beautiful event.
- Our Senior awards banquet was held on Monday, June 6th in our gymnasium. Over 50 SHS seniors and their families were served a delicious meal and many awards were presented.
- Our Virtual Recovery Learning Acceleration program will begin Monday, June 20th. This program focuses on providing additional support to the students that had poor attendance or grades during the virtual part of our school year.
- The football team leaves for college campus tours Wednesday, June 15th. The football team will ride a coach bus to visit the following: University of New Haven, University of Rhode Island, Sacred Heart University, Bryant University and Fordham University.

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Salem Middle School (SMS) Commentary/Events/Activities

- Our enrollment as of today is 434 students
- Our 6th Grade team earned third place honors at the Salem County PSE&G Math Showcase on May 26th.
- We were able to present a lovely Spring Concert and Art Show on June 1st featuring third and fourth grade students in our choir and we had several students from the 5th, 6th, and 7th grades perform with our drumline. Mr. Cesario, Ms. Pendleton, and Mr. Kutzura did a wonderful job preparing our students for the first concert post-pandemic.
- Our 8th grade class has begun practicing for their graduation ceremony planned for Friday June 10th at 6PM.
- Summer reading packets have arrived for distribution to our students before they leave for the summer.
- The Middle School will be conducting both a Learning Recovery Program and Summer Remediation Program this year.
- Completed Lexile – 62% of students made one year growth

John Fenwick Academy (JFA) Commentary/Events/Activities

- Faculty Meeting (Virtual) on May 2
- Teacher Appreciation Week from May 2-6
- Grade Level Meetings on May 6
- Book Fair May 9-13
- Spring Arts & Literacy Night on May 12 with 340 in attendance
- Staff Development and ARC Core (Virtual) on May 19
- Fire Drill on May 20
- Bomb Threat Drill on May 25
- VAT Meetings on May 26
- PK Field Day on May 31
- SGO's Due on May 31
- 160 Students Honored as of May 31 with Medals for Completion of the 100-Book Challenge (K-2)
- 61 Students Honored as of May 31 with Medals for Completion of the 200-Book Challenge (K-2)
- 17 Students Honored as of May 31 with Medals for Completion of the 300-Book Challenge (K-2)
- 7 Students Honored as of May 31 with Medals for Completion of the 400-Book Challenge (K-2)
- 1 Student Honored as of May 31 with Medals for Completion of the 600-Book Challenge (K-2)
- 6 Bikes/Helmets Given to Top Boy and Girl Winners who Read 300 or More Books (K-2)
- 3 \$50 Walmart Gift Cards Given to Runner-Ups who Read 300 or More Books (K-2)
- 1 Bike/Helmet Given to Student in PK for Perfect Attendance and \$100 Gift Card Given to Mom!
- 4 \$50 Walmart Gift Cards Given to Students with Three Days or Less Absent this School Year!
- Current total enrollment: Total Students: 368 (PK:127), (K: 73), (1st: 86), (2nd: 82)

June Activities:

- June 6: Faculty Meeting (Virtual)
- June 3: Field Day for K-2
- June 8: 2nd Grade Beach Trip to Sea Isle City
- June 20-30: Learning Acceleration Program

SUPERINTENDENT'S COMMENTS/REPORTS

- Dr. Michel recognized monies given in honor of Sister Carol's 60 years in the Congregation of the Sisters of St. Joseph of Peace. Monies given by Sister Josie Pate from the Sisters of St. Joseph of Peace from Jersey City, NJ.
- Dr. Michel recognized Ms. Sparacio-Scarani for her four years of service

Motion (CC/HH) Board to approve the regular minutes of May 4, 2022 Board of Education meeting.


Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

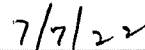
Board Reports (Exhibit A)

Motion (CC/KF) Board approved the Board Secretary's reports in memo: #2-A-E-12.

- A. *Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of April 2022.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending April 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 2022 as follows:



Board Secretary



Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2022 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending April 2022 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. Board approved the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
Board approved Purchases Report for June 2022 \$154,036.79

Board approved Payment of Bills for

General Account

\$921,572.71

Confirmation of payrolls for May 2022

May 2022	General Acct. Transfer	\$672,693.10
May 2022	General Acct. Transfer	\$845,377.62

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (CC/HH) Board Approved: **#2-F-12**

1. Board approved acceptance of contract proposal with Paul's Commodity Hauling, 938 Union Road, Mullica Hill, NJ. Paul's Commodity Hauling will haul state commodities from Safeway Cold Storage, 215 Mill Road, Vineland, NJ.

Specifications for contract proposal:

- Cost is \$3.50 per case
- Minimum per charge school trip of \$130.00 when there are less than thirty-eight (38) cases
- Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon
- Diesel prices \$4.25 - \$4.99: Delivery surcharge 4-5%
- Diesel prices \$5.00 - \$5.99: Delivery surcharge 6-8%
- Diesel prices above \$6.00: Delivery surcharge 9-10%
- In instance of more than one delivery after the primary school, there is a split charge of \$25.00 per school with 15 cases or more
- No charge for Paul's Commodity Hauling stacking commodities on available cleared locations

Please see attached contract proposal for remaining terms.

2. Board approved of the Fresh Fruit and Vegetable Program Grant awarded by the Department of Agriculture for the John Fenwick Academy and the Salem Middle School for the 2022-2023 school year. Schools that were in the program in 21-22 will be automatically enrolled in the program for the 2022-2023 school year.
3. Board approved Franklin Bank as Depository of School Funds, opening deposit accounts and authorize facsimile signatures.

Signatories on Accounts

<u>Checking Accounts</u>	<u>Number/Position of Signatories Required</u>	<u>Stamped</u>
SHS/Pupil Fund	(2) VP Site Management, and HS Principal or SBA	Manual Signature Only
SHS/Athletics Fund	(2) VP Site Management, and HS Principal or SBA	Manual Signature Only
JFS/Pupil Fund	(2) JFS Principal, Vice Principal or SBA	Manual Signature Only
SMS/Pupil Fund	(2) SMS Principal, Vice Principal or SBA	Manual Signature Only
BOE/General Fund	(3) SBA, President & Treasurer	President & Treasurer
BOE/Food Service	(3) SBA, President & Treasurer	President & Treasurer
BOE/Capital Projects	(3) SBA, President & Treasurer	President & Treasurer
BOE/Net Salary	(1) SBA or Treasurer	Treasurer
BOE/Agency	(1) SBA or Treasurer	Treasurer
BOE/Uniform Trust	(1) Superintendent or SBA	Manual Signature Only

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<u>Savings Accounts</u>	<u>Number/Position of Signatories Required</u>	<u>Stamped</u>
Robert Johnson	(1) SBA	Manual Signature Only
R.M. Acton	(1) SBA	Manual Signature Only
S. Llanos	(1) SBA	Manual Signature Only
Marion Finlaw	(1) SBA	Manual Signature Only

4. Board approved the Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made to thereof as of July 1, 2022, to June 30, 2023. The Business Administrator is responsible to oversee the procedures described in the document. In accordance with Section VI of the SOP, the Business Administrator will ensure that all purchases related to federal grants will be reviewed for disbarment by the State of New Jersey. (On file in the business office)
5. Board approved the official newspaper for the 2022-2023 school year as the South Jersey Times. Locations will be designated for postings of Public Notices from Board of Education meetings, General Offices, District's Board Office and the Faculty Rooms of the District's schools
6. Board approved the following Petty Cash funds in the stated amounts:

<u>Account</u>	<u>Amount</u>
Administrative Office	\$300.00
High School	\$180.00
Middle School	\$180.00
John Fenwick School	\$180.00
Child Study Team	\$100.00

Reference: SCSD Policy 3451 Series 3000

7. Board approved the following grant extension to be accepted for the 2021-2022 school year:
Grant number: 2022005
Amount: \$3,000.00
Salem Health and Wellness Foundation – Check #3292 in the amount of \$3,000.00
8. Board approved to accept \$2,000.00 from the Hoffman DiMuzio Law Offices. The funds will be awarded as \$1,000.00 scholarships for two graduating Salem High School students, one male and one female: Andrew Cadwallader and Julie Hemple.
9. Board authorized the submission of the Perkins Secondary Consolidated Application and the acceptance of the award in the amount of \$16,212.00 for the school year 2022-2023.
10. Board approved the resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2022-2023 School Year.

WHEREAS, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the SALEM CITY BOARD OF EDUCATION has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the SALEM CITY BOARD OF EDUCATION desires to authorize its purchasing agent for the 2022-23 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the SALEM CITY BOARD OF EDUCATION does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (i.e. School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies) as approved by the New Jersey Division of Purchase.

11. Board approved transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into capital reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Salem Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Salem Board of Education has determined that (an amount not to exceed) \$650,000 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

12. Board approved the transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into maintenance reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Salem Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Salem Board of Education has determined that (an amount not to exceed) \$550,000 is available for such purpose of transfer.

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NOW THEREFORE BE IT RESOLVED by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13. Board approved Sara Spina, Autism Consultant, to provide services to staff regarding students who are diagnosed with autism for the 2022 ESY Program and the 2022-2023 School Year. Cost for services will be \$48.00 per hour not to exceed \$8,000.00
Account #11-000-219-320-00-CST

14. Board approved contract with Maria Bellia, school psychologist, on an as needed basis to complete student's psychological evaluation per their IEP for the Child Study Team starting July 1, 2022, until August 31, 2022. Cost for each evaluation is \$325.00 not to exceed \$3,250.00
Account #11-000-216-320-00-CST

15. Board approved the agreement with SCSSSD for Related Services (Occupational & Physical Therapy) for the 2022 ESY Program and 2022-2023 school year. Cost for services is \$383.00 per evaluation and \$96.00 per hour for therapy sessions in the schools.
Account #11-000-219-390-00-CST

16. Board approved to contract with Center for Family Guidance located in West Deptford, NJ. They will be called in on an as needed basis for students who are required to receive a psychiatric evaluation. This will be from July 1, 2022 to June 30, 2023. Cost for each evaluation will be \$450.00 not to exceed \$25,000.00.
Account #11-000-219-390-CST

17. Board approved to contract Wright Choice Home Health Care Services located in Linwood, NJ for the 2022 Extended School Year Program. Cost will be \$41.00 per hour for LPN and \$51.00 for RN. Not to exceed \$10,000.00
Account #11-000-217-320-00-CST

18. Board approved the Chart of Accounts as provided by the NJDOE, and adopted current Board Policies. (On file in the Business Office).

19. The Board of Education authorized Dr. A. Patrick Michel to submit the HIB grades for each school and the composite district grade to the NJ Department of Education.

HIB Programs Approaches or Other Initiatives (Max 15)	Training on the BOE Approved HIB Policy (Max 9)	Other Staff Instruction and Training (Max 15)	Curriculum and Instruction on HIB Related Info and Skills (Max 6)	HIB Personnel (Max 9)	School Level HIB Incident Reporting Procedure (Max 6)	HIB Investigation Procedure (Max 12)	HIB Reporting (Max 6)	School Grade (Max 78)
Salem High School (050)								
10	6	10	3	6	4	8	4	51
John Fenwick Academy (070)								

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8	6	8	4	5	4	8	4	47
Salem Middle School (090)								
10	6	10	3	6	4	8	4	51

20. Board authorized Herbert Schectman to submit applications to join the following New Jersey purchasing cooperatives:

- Camden County Educational Services Commission (CCESC)
- National Cooperative Purchasing Alliance (NCPA)
- Educational Services Commission of New Jersey (ESCNJ) and
- Hunterdon County ESC (HCEC)

There is no cost to the District.

21. Board approved EPIC Environmental to prepare and maintain the 2022 Right to Know Survey and an annual inventory of hazardous chemicals. Cost not to exceed \$2,000.00

22. Board approved of the following 2022-2023 payment schedule of school taxes based upon the tax levy for the General Fund at \$2,589,524 and the Debt Service Fund at \$93,458 to meet this requirement:

<u>Due Date</u>	<u>General Fund</u>	<u>Debt Service Fund</u>
<u>7/1/2022</u>	<u>215,793.66</u>	
<u>8/1/2022</u>	<u>215,793.66</u>	<u>46,729</u>
<u>9/1/2022</u>	<u>215,793.66</u>	
<u>10/1/2022</u>	<u>215,793.66</u>	
<u>11/1/2022</u>	<u>215,793.66</u>	
<u>12/1/2022</u>	<u>215,793.66</u>	
<u>1/1/2023</u>	<u>215,793.66</u>	
<u>2/1/2023</u>	<u>215,793.66</u>	<u>46,729</u>
<u>3/1/2023</u>	<u>215,793.66</u>	
<u>4/1/2023</u>	<u>215,793.66</u>	
<u>5/1/2023</u>	<u>215,793.66</u>	
<u>6/1/2023</u>	<u>215,793.74</u>	

23. Board approved renewing the line of credit of \$1,000,000 with a 3% interest rate with Franklin Bank effective June 1, 2022 – May 31, 2023.

24. Board authorized the awarding for professional services for a one-year term, commencing July 1, 2022, until June 30, 2023, without competitive bidding:

Board Solicitor	
Corey Ahart, Esquire	\$44,625
Attorney	
Michael Pattanite, Lenox Law Firm	\$22,300
Auditor	
Bowman & Company, LLP	\$64,500
Brokers of the Board	
Brown & Brown Benefit Advisors	<i>Based on need</i>

Conner Strong	<i>Based on need</i>
HIB Consultant & School Security Services	
Padilla Group	\$10,440
School Physician	
Dr. Joseph Lacavera	\$22,500
Travel Agent	
Patten Travel	<i>Based on need</i>
Architect	
RYEBREAD	<i>Based on need</i>
Garrison Architects	<i>Based on need</i>
New Road Construction	<i>Based on need</i>
Policy Consultant Services	
21 st Century STEM	<i>Based on need</i>
Environmental Services	
Epic Environmental Services – Right to Know	\$4,750
Other	
Wright Choice	<i>Based on need</i>
Invo Healthcare Associates	<i>Based on need</i>
Bayada Nursing	<i>Based on need</i>

25. Salem City Board of Education approved a contract with Herbert Schectman to serve as the School Business Administrator for the contract period July 1, 2022, through June 30, 2023. This contract has been reviewed and approved by the Executive County Superintendent.

26. Board approved for the following to provide tutoring services for the Salem School District on an as needed basis 6 hours per week from July 5th to July 28, 2022. Cost for instruction will be \$35.00 per hour. Not to exceed \$1,000.00
 Tamarie Bitgood/Bilingual
 Account #11-000-219-320-00-CST

27. Board approved the following bilingual regular education teacher to attend summer eligibility/IEP meetings as needed during July and August 2022. Cost will be \$35.00 per hour. Not to exceed \$2,000.00
 Tamari Bitgood – Bilingual
 Account #11-000-219-320-00-CST

28. Board approved the following to provide one-to-one tutoring services for high school student (01220017) to support credit bearing courses for possible graduation in August
 Dr. Cherri Ligameri
 Account #11-000-219-320-00-CST

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

STUDENT MATTERS

Motion (CC/HH) Board Approved: **#4-A-12**

1. Board approved the John Fenwick and Salem Middle School Extended School Year students and staff to visit Menold's Heavenly Acres Farm in Swedesboro, NJ. The trip will take place on Monday, July 18th from 9:00 am to 12:30 pm for grades PK to 3rd and Tuesday July 19th from 9:00 am to 12:30 pm for grades 4th to 7th. The only cost for the trip will be transportation which is \$279.00 x 2 days.
2. Board approved for the ESY students in Grades PK to 3 to go on a field trip to Bridgeton-Cohanzick Zoo and Splash Park. The trip will take place on Tuesday July 12, 2022, from 9:00 am to 1:00 pm. Cost will be \$150.00 for the splash park and \$25.00 for the bus parking permit.
3. Board approved for the students in the Salem Middle School ESY program, grades 4 to 8 to go on a field trip to UrbanAir Adventure Park in Christiana, Delaware. The trip will take place on Tuesday, July 12, 2022, from 9:00 am to 12:30 pm. Cost for the trip is \$1,004.59.
Account #11-000-240-800-00-CST
4. Salem High School Based Youth Services Department received Board approval for a field trip, date TBD for the summer program. Private Tiki Charter Boat ride, cost \$1,200.00. School Based Youth Services will cover the cost for the upcoming 9th grade students during the summer of 2022. We believe the trip will assist in the transition of our students into high school and help with increased levels of self-esteem and educate students school-wide. Budget #20-435-200-800-00-SPP.
5. Salem High School Based Youth Services Department received Board approval for a College Fair field trip September 2022. School Based Youth Services will cover the cost of rising 11th and 12th grade students. We believe the trip will assist in the transition of our students from high school to college acceptance. The trip will increase college exposure to over 30 colleges in one location. This experience will help increase levels of self-esteem and educate students school wide. Budget #20-435-200-800-03-SHS
6. Board approved the attendance, including travel expenses and lodging, \$25,000 to University of New Haven, University of Rhode Island, Sacred Heart University, Bryant University, and Fordham University football camps, for Montrey Wright, Melvin Jones, Ramon Bentley, Amani Justice, Nicholas Galante and Deron Barnes as well as up to 38 members of the Salem High School Football team. The trip will run from 6/15/22 – 6/19/22.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

Home Instruction: In/ Out of District/Residential

Motion (CC/KF) Board Approved: #7-C-12

1. Board approved for the following students to be placed on home instruction:

Student ID#	Teacher	Start Date
01270113	Dwayne Humenik	May 10, 2022
01300021	Randi Griffith	May 17, 2022
Account #11-15—100-101-00-BUS (5 hrs. per week x \$35.00 p/hr. x 5 weeks = \$875.00)		

2. Board approved for the following special education students to attend out of district placement for the 2022 Extended School Year:

Student ID#	School	Grade	Tuition	Date	Account #
10280159	SCSSSD-Salem Campus	6	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01260134	SCSSSD-Salem Campus	7	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01240201	SCSSSD-Salem Campus	10	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
	1:1 Aide		\$5,246.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01220094	SCSSSD-Salem Campus	12	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01260083	SCSSSD-Salem Campus	7	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01220253	SCSSSD-TCP	12	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01220254	SCSSSD-TCP	12	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01220193	SCSSSD-TCP	12	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01300016	SCSSSD-CUMBERLAND	4	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01290097	SCSSSD-CUMBERLAND	5	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
	1:1 Aide		\$5,246.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01260047	SCSSSD-CUMBERLAND	9	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
	1:1 Aide		\$5,246.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01240167	SCSSSD-CUMBERLAND	11	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
	1:1 Aide		\$5,246.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01270170	SCSSSD-CUMBERLAND	8	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01320084	SCSSSD-CUMBERLAND	3	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01300147	SCSSSD-CUMBERLAND	4	\$5,430.00	7/11/22-8/18/22	11-000-100-565-00-BUS
01250214	Pineland	10	\$9,900.00	7/5/22-8/15/22	11-000-100-566-00-BUS
01280194	Pineland	7	\$9,900.00	7/5/22-8/15/22	11-000-100-566-00-BUS

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01300066	Petway School	4	\$5,855.47	7/5/22-8/1/22	11-000-100-562-00-BUS
01290173	Petway School	6	\$5,855.47	7/5/22-8/1/22	11-000-100-562-00-BUS
01240078	Pennsville School	10	\$4,000.00	7/11/22-8/11/22	11-000-100-562-00-BUS
	1:1 Aide		\$3,500.00	7/11/22-8/11/22	11-000-100-562-00-BUS
15515448	Pennsville School	2	\$4,000.00	7/11/22-8/11/22	11-000-100-562-00-BUS
	1:1 Aide		\$3,500.00	7/11/22-8/11/22	11-000-100-562-00-BUS
15515446	Bankbridge School	K	\$4,590.00	7/11/22-8/11/22	11-000-100-562-00-BUS
	1:1 Aide		\$3,760.00	7/11/22-8/11/22	11-000-100-562-00-BUS
	Out of County Fee		\$3,240.00	7/11/22-8/11/22	11-000-100-562-00-BUS

Motion approved by unanimous roll call vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

Miscellaneous

Motion (CC/HH) Board Approved: **#7-D-12**

1. Board approved L.B., granddaughter of Karen Walker, to attend John Fenwick Academy as an Out-of-District Choice Student for the 2022-2023 school year. Ms. Walker will provide transportation.
2. Board approved student S.F. (resident district school – Chester/Upland School district in Chester, PA/Chester High School) to attend Salem High School as Grade 9 pupil. S.F. is the daughter of Mr. Russell Phillips, Jr. (Teacher of PLTW and Science at SHS). Mr. Phillips, Jr. will provide transportation.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (CC/KF) Board Approved: **#8-A-12**

1. Resolved, that the Board of Education authorized five (5) business days of unpaid suspension for Ed Smith

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (CC/HH) Board Approved: #8-C-12

1. The Board of Education approved the employment of Theresa M. Riccio as a Fourth Grade Teacher for the Salem Middle School effective September 1, 2022, through June 30, 2023. Ms. Riccio's salary will be \$54,368 (BA Step 01) per annum.
2. The Board of Education approved the employment of Megan D'Amico as a Third Grade Teacher for the Salem Middle School effective September 1, 2022, through June 30, 2023. Ms. D'Amico's salary will be \$54,968 (BA Step 03) per annum.
3. The Board of Education approved the following Salem Public School District students as Summer Youth Employees from June 20, 2022, to August 31, 2022 at the rate of \$13.00 per hour:

Office Assistants:	Ja'tyra Hubbard	(AM)	John Fenwick School
	Kamya Jackson	(PM)	John Fenwick School
	Jorelylis Maldonado	(PM)	Salem Middle School
	Kenajay Thomas	(AM)	Salem Middle School
	Phoenix Holland	(AM)	Salem High School
	Emanuel McFarlande	(PM)	Salem High School
Computer Assistants:	Emmanuel Matthews	(AM)	John Fenwick School
	Yamileishka Soto-Cruz	(AM)	Salem Middle School
	Caden Lopez	(AM)	Salem Middle School
	James Fogg	(AM)	Salem High School
	Shameera Palmer	(PM)	Salem High School
General Maintenance:	Prestige Rolle	(AM)	SCSD
	Daryus Sanders	(PM)	SCSD
	William Dunn	(AM)	SCSD
	Abdullah Jenkins	(PM)	SCSD
	Josthen Jimenez	(AM)	SCSD
	Jahki Ford	(PM)	SCSD
	Anthony Williams	(AM)	SCSD
	Lanae Jackson	(PM)	SCSD
	Isaiah Boone	(AM)	SCSD
	Tatiana Trinidad	(PM)	SCSD
	Jerry Seals	(AM)	SCSD
Yandel Santiago	(PM)	SCSD	

The Summer Youth employment hours are as follows:

Office Assistants	AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm
Computer Assistants	AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm
General Maintenance	AM = 7:00 am to 11:00 am and PM = 11:00 am to 3:00 pm

All Summer Youth Employees must report to the Salem Middle School to sign in and out daily, unless using a timecard.

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4. Board approved the following revised salary and longevity payment for Theresa Pitts, Secretary at Salem Middle School, for the 2022-2023 school year:

	Salary	Longevity
2022-2023 SY	\$42,359	\$500.00

5. Resolved, that the Board of Education authorized Herbert Schectman to employ the following individuals as substitute custodians:

Employee Name	Effective Date
Dashon Bundy	5/24/2022
William Floyd	5/25/2022

Funds are available in the General Fund.

6. The Board of Education approved the employment of Shasharaa Blackshear as an Assistant Principal of Early Childhood at John Fenwick Academy at a salary of \$100,000 for the 2022-2023 school year beginning July 1, 2022.
7. The Board of Education approved Mr. Ryan M. Caltabiano as Director of Curriculum, Instruction and Grants at a salary of \$130,000. Mr. Caltabiano's start date is to be determined.

Motion approved by roll call vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (CC/HH) Board Approved: **#8-D-12**

1. Board approved Coaching Positions for the Fall 2022 Season.

Sport	Position	Stipend	Staff Member
Football	Head Coach	\$5,947	Montrey Wright
Football	Assistant Coach (Line/DC)	\$4,377	David Hunt
Football	Assistant Coach	\$3,822	Melvin Jones
Football	Assistant Coach (JV)	\$3,822	Curtis Schofield
Football	Assistant Coach (JV)		OPEN
Summer	Weight Room Supervisor	\$3,402	Montrey Wright
Field Hockey	Head Coach	\$4,762	Donna O'Leary
Field Hockey	Assistant Coach (V)	\$2,230	Kayla Chapman
Field Hockey	Assistant Coach (JV)	\$3,822	Shanna Scott

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Sport	Position	Stipend	Staff Member
Tennis (Girls)	Head Coach	\$4,515	Renee Murray
Tennis (Girls)	Assistant Coach	\$3,822	Kristina Bergman
Cross Country	Head Coach	\$4,762	Scot Levitsky
Soccer (Boys)	Head Coach	\$4,762	Michael Hughes
Soccer (Boys)	Assistant Coach (Varsity)	\$1,697	Tyberius Skarzinski
Soccer (Boys)	Assistant Coach (JV)	\$3,822	Josiah Hughes
Soccer (Girls)	Head Coach	\$4,762	Regina Gatson
Soccer (Girls)	Assistant Coach (Varsity)	\$2,230	Spenser Jarrett
Soccer (Girls)	Assistant Coach (JV)	\$3,822	Greg Lagakos
Cheerleading	Fall Advisor	\$2,381	Thronna Busch

2. Board approved the following CST members to work during July & August 2022 for the completion of evaluations, case management and individualized education program (IEP). Rates will be \$325.00 per evaluation inclusive of IEP meetings and for other summer case management work at the rate of \$35.00 per hour.

Adrienne Brown
 Janine Champion
 Joseph Longo
 Dora Maule
 Ashley McClave
 Katie Luciani – Speech/Language
 Danielle Secula – Speech/Language

3. Board approved the 2022 Extended School Year Staff. The staff listed below will work 5 hours per day for teachers and 4.5 hours per day for paraprofessionals. Salary for teachers will be \$35.00 per hour and \$15.00 per hour for district employee paraprofessionals and \$13.00 per hour for non-employee paraprofessionals.

John Fenwick Academy Teacher

Mary Traini – PSD
 Germer Ledford

Salem Middle School Teachers

Rebecca Elder
 Craig Paris
 Adam Pzwaro
 Katie Starn

Paraprofessionals – JFA

Kimberly Bacon – PSD
 Amy Deans – PSD
 Mary Ann Allen

Paraprofessionals – SMS

Christina Banks
 Thronna Busch
 Michael Deans

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Mary Morris

Nina Miller

Speech/Language

Katie Luciani

Substitutes - Kristina Bergman / Thronna Busch / Ashley McClave / Karen Owen

Account #15-216-100-101-01-JFS-R
#15-216-100-101-02-SMS-R
#15-212-100-101-01-JFA-R
#15-216-100-106-01-JFS-R
#15-212-100-106-02-SMS-R

4. Board of Education approved the employment of the following certified teacher as an additional instructor in the Salem Middle School's Summer School 2022 Remediation Program:

<u>Name</u>	<u>Subject Area</u>
Megan D'Amico	Grades 3 and 4

The teaching staff will be paid at the rate of \$35.00/hour x 5.0 hours/day x 23 days = \$4,025.00 x 6 teachers = \$24,150.00* [Account #20-231-100-00-DIS-R]

5. Board approved the following special education and regular education teachers to attend summer eligibility/IEP meetings as needed during July and August 2022. Salary will be \$35.00 per hour:

Kristina Bergman-Ryder
Victoria Galasso
Randi Griffith
Elyssa Haines
Dwayne Humenik
Scot Levitsky
Katie Luciani
Karen Owen
Danielle Secula
Betsy Tortella
Lori Weigler

Account #15-216-100-101-01-JFA-R
Account #15-213-100-101-02-JFS-R
Account #15-213-100-101-02-SMS-R
Account #15-213-100-101-03-SHS-R

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6. Board approved employment for the following:

Timekeeper: Mr. Tyberiusz Skarzynski

Timekeeper: Ms. Christina Banks

Costs:

\$35.00 per hour x 5 hour training period (training provided by manufacturer of timekeeping system)

Plus, additional hours for added training: Skarzynski-6.5; Banks-4

Then, hourly rate for one home track meet for May 7, 2022 and possibly one additional for the 21-22 season.

Hours: Up to 11 hours per meet to include set up day prior and full day of meet at SHS field

Account: #15-402-100-100-03-SHS-X

7. Board approved Jack Grimes as the Choir Director in preparation for a 2nd Grade student performance at the Spring Arts and Literacy Fair taking place at JFA on May 12, 2022 from 3:30-6:30pm. The choir members will meet on Wednesdays from 3:00-4:00 pm starting April 6th thru May 11, 2022. The pay rate will be as follows: 6 (six) hrs. at \$35/hr.: \$210.00 (Acct. 15-401-100-600-01-JFA)
8. Board approved Mary Traini as the afterschool Art Club teacher for First and Second grade students who will be attending on Tuesdays, Wednesdays and Thursdays from 3:15-4:15p starting April 5 thru May 26, 2022. The pay rate will be as follows: 19 hrs. at \$35/hr. \$665.00 (Account to be determined)
9. Board approved operation of Summer School July 5th through August 11th, 2022 including the classes listed below. All teaching positions are contingent upon student enrollment.
Time: 8:00AM-1:30PM
Monday through Thursday

Recommend employment of the following teachers for SHS summer school:

Math – Rosalyn Chieves and Greg Lagakos	History– Kenneth Buck and Micah Hauenstein
English- Christopher Vazquez and <u>*Christopher Mohan</u>	Special Education- Steve Sheffield
Health/Physical Education – Scot Levitsky	Science- Bridget Cheeseman and Russell Phillips
Spanish-Sandra Langley	

*Revised as per Ms. Pla to request to fill previous -OPEN- English position to add: Christopher Mohan
AND add Miranda Clour as Substitute*

Substitutes:

Tyberiusz Skarzynski

Kristina Bergman

*Miranda Clour

Costs:

\$35.00/hour x 5.5 hours/day x 23 days x 11 teachers = \$48,702.50

(Account #20-231-100-00-DIS-R)

10. The Board of Education approved the employment of the following staff members as substitute teachers for our Salem Middle School Summer 2022 Programs:

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Thronna Busch
Roger Call
Rhonda Lusby

Account #20-231-100-00-DIS-R

- 11. The Board of Education approved the employment of Bonita Gullett as school security during the Salem Middle School's Summer School 2022 Remediation Program
Ms. Gullett will be compensated at the rate of \$15.00/hour x 5 hours/day x 23 days=\$1,725.00
Account #15-000-266-100-02-SMS-R

- 12. The Board of Education approved Debra Persicketti and Mary Morris to be added as Substitutes for Camp Fenwick to operate July 5 to August 11, Mon-Thurs from 8:30a-12:00n.
Pay rate will be as follows:
3 ½ hours per day x \$35/hour=\$56/day
20-231-100-00-DIS-R and 20-218-100-101-01-JFA-R

- 13. Board of Education approved Mrs. Mutter and Mrs. Lamont to serve as mentor/teacher for this program. There will be 23 Senior IB students in this program. During the program, students will be writing their extended essays for the IB Extended Essay.

Week 1: July 11th-July 14th 2022 Hours: 9AM-1PM

Week 2: July 18th-July 21st 2022 Hours: 9AM-1PM

Costs:

Teacher pay: \$35 per hour x 32 hours x 2 teachers = \$2240.00 total

Acct. 15-401-100-100-03-SHS

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

D. Leave of Absence

Motion (CC/HH) Board Approved #8-E-12

- 1. Board approved the following non-FMLA leaves of absence:

Employee	Requested Period
Ramon Bentley	1/17/2022 – 6/30/2022 (Revised)
Randy Johnson	5/16/2022 – 6/30/2022
Tonya Stewart	5/09/2022 – 6/30/2022

- 2. Board approved the following leave of absences:

Employee ID#	1601	669
Employee Name	J.D.	T.P.
Type of Leave	Maternity	Intermittent – Medical
Leave Requested	05/23/2022 – 06/14/2022	06/01/2022 – 06/01/2023

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Fed Max Leave (max 90 days)	05/23/2022 – 06/14/2022	06/01/2022 – 06/01/2023
Time Usage of FMLA	3 weeks	12 weeks
NJ Family Leave (max 90 days)	N/A	N/A
Time Usage of FLA	N/A	N/A
*Use of Sick Days	14 days	30 days
*Use of Personal Days	N/A	3 days
*Use of Vacation Days	N/A	N/A
Unpaid Leave	06/10/2022 – 06/14/2022	After exceeding all sick and personal days
Intermittent Leave	N/A	2-6X per month 1 day per episode
Extended Leave	N/A	N/A
Est. Return Date	09/01/2022	N/A

Motion approved by unanimous voice vote of 8-0-1: Ayes: Adams, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain: Bentley #1

Professional Development

Motion (CC/HH) Board Approved: #11-12/DIST

Staff Member	Building	Admin Approving	Title	Date of Program	Location	Cost / Account
Devon Russell	Central Office	Herb Schectman	How Worker's Compensation Works	Self-paced	Online	\$545.00 11-000-251-890-00-DIS

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

Facilities Requests

Motion (CC/HH) Board Approved: #12-12/DIST

Organization	Use	Date	Charge
Raiders Drum and Bugle Corps	Spring Training	6/24/22 – 7/28/22	In lieu of fees, a \$10,000.00 scholarship donation will be made

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

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Monthly Reports

Motion (CC/HH) Board Approved: #13-12

1. Board approved the monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

Miscellaneous

Motion (CC/HH) Board Approved: #15-12

1. Board approved Ramon Bentley's participation in Rowan University's Internship program for Exercise Science. The internship dates are June 2022 to October 2022.

Motion approved by unanimous voice vote of 8-0-1: Ayes: Adams, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain: Bentley

EXECUTIVE SESSION

Motion (CC/HH) Board adopted the following Resolution to go into executive session at **7:05 PM**

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, N.J.S.A. 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: Personnel. Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed. The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

RETURN TO REGULAR SESSION

Motion (HH/KF) Board to return to open session at **8:35PM**.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

ADJOURNMENT

Motion (HH/KF) Board to adjourn the June 8, 2022 meeting of the Salem City Board of Education at **8:40PM**.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, DiTeodoro, Fletcher, Holden, Hoolahan, Moore, Wilkins Nays: 0 Abstain:0

